



**Morwenstow Parish Council**

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Draft Minutes of the Monthly Parish Council Meeting. Held at 7:30pm on Wednesday 18<sup>th</sup> October 2023 at Morwenstow Community Centre.

The Chairman welcomed everyone to the meeting; he sadly informed those present of the passing of two former Morwenstow Parish Councillors. A.G. Hobbs (known as George) passed away peacefully on 2<sup>nd</sup> October. George was co-opted to the Council in 1963, serving until 2003 when he lost his seat. He was Chairman of the Parish Council between 1973 & 1982. Ralph Carthew passed away peacefully on 12<sup>th</sup> October. Ralph was co-opted to the Council in 1962, later being elected in 1967. He served until 1987. Ralph was Vice-Chairman to George during 1973-1975. During their time as Councillors; the Parish saw the biggest changes to date. These being the arrival of streetlights, and the permanent siting of the Parish Playing Fields and Community Centre.

The Chairman thanked the Councillors for having bestowed the title 'Freeman of the Parish' to both of these men, only last year. It had been a great privilege to them both, to receive this recognition.

Two minutes of silence were then observed.

1.	Attended by: Cllrs. J Hobbs (Chair), G Worden, K Jones, S Tilbey, C Myers and the Clerk – S Rosser.
2.	Apologies for absence were received and accepted from: Cllrs. K Boundy, J Payne, J Phipps & N Steer. Cllr. Savage did not attend.
3.	Public Participation: <b>No members of the public were present.</b>
4.	Disclosures: <b>No disclosures were made.</b>
5.	Dispensations: <b>No dispensations were required.</b>
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 20 <sup>th</sup> September 2023 were approved and signed. The Planning meeting held on 4 <sup>th</sup> October 2023 minutes were approved and will be signed at the November meeting.
7.	Matters arising from the minutes and updates – for information only – none.
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. There have been many briefings to attend via Teams and at County Hall in past weeks. There isn't a great deal to report from them at present though. These meetings have centred around getting provisions in place for Adult Health & Social Care and Children's Services. More information will be available on this next month. Further information on the bus services is due to be released on Friday of this week. A feasibility study is being considered for Kilkhampton in the autumn. This would need public consultation early next year. This <i>is not</i> in the form of a bypass. Missing signage from Woodford has been reported and raised with CC. C.Cllr. Tilbey asked if Morwenstow are supportive of a 'beat surgery'. He would like to contact P.C. Lee Skinner who is based in Bude Police Station to arrange something. This could be held jointly with Kilkhampton – the aim is to break down barriers. This idea was well received and will be followed up. Recent fly tipping was also highlighted at Stowe Woods. This particular area is out of Parish for us, but is being dealt with. <b><i>The Community Chest Fund is open again.</i></b> The Clerk was asked to help publicise this via the Hamlets and website.
9.	Parish Maintenance and Matters for discussion: <ul style="list-style-type: none"> <li>a) Parish hedges &amp; highways; <b><i>Confirmation received from Oliver Jones that this work will be carried out before the end of the year. Subsequent update following this that some work will take place next Friday 27<sup>th</sup> October – the road will be closed for the duration.</i></b></li> <li>b) To note completed tree log; <b><i>checked and signed by the Clerk – no issues noted.</i></b></li> <li>c) To note completed playpark log; Cllr. Savage was not in attendance – <b><i>to be checked at the next meeting.</i></b></li> <li>d) To note completed overall grounds log; <b><i>received from Cllr Payne prior to the meeting – no issues noted.</i></b></li> <li>e) To note completed outdoor fitness equipment log; <b><i>new log ready, will be checked at the next meeting.</i></b></li> <li>f) Tamara Project – receipt of the Coast-to-Coast Way handbook. <b><i>Response from Mark Owen to say thank you for the invite to give a talk at next years open meeting. However, he is no longer working on the project and lives on Dartmoor; he will ask a colleague if she would come along and do it.</i></b></li> </ul>
10.	Health & Well Being Project Update: <ul style="list-style-type: none"> <li>• Report of the Public meeting on Monday 9<sup>th</sup> October was given by the Clerk. It was a positive meeting and the</li> </ul>

	<p>schedule as agreed at the September meeting will be followed. The planning application was re-submitted the following day. The Chairman noted that he feels Sport England should be leant on for funding. C.Cllr. Tilbey reiterated the Community Chest Fund availability. <b>Full details of the meeting notes are available on the website.</b></p> <ul style="list-style-type: none"> <li>• A date was proposed for photos for publicity of the new facilities. Saturday 11<sup>th</sup> November was suggested. <b>The Clerk is to liaise with: Morwenstow Football Club, Denise May, Susan Joyner &amp; John Colwill.</b></li> </ul>																
11.	<p>Consideration of support to the Climate &amp; Ecology bill was given; following correspondence from Zero Hour. Town, Parish and County Councils have supported this along with MP's and other figures. It was noted that Marhamchurch are considering this at present. <b>It was resolved to give support to this. The motion will be passed at the November meeting. Cllr. Payne to be asked to represent the Parish with this going forward.</b></p>																
12.	<p>Review of:</p> <ul style="list-style-type: none"> <li>• Register of Interests – those present checked through their register of interest with the Clerk. Forms will be emailed to those Councillors who require amendments. <b>Item to remain on the agenda for the other Councillors who weren't able to attend.</b></li> <li>• Policies: Grants Policy; Pre-App Protocol; Safeguarding Policy &amp; Transparency Code were reviewed by the Councillors present. <b>No changes were deemed necessary.</b></li> </ul>																
13.	<p>Planning portfolio holders – terms of reference going forward <i>for all</i>. As discussed at the last meeting, there is an expectation and duty for all Councillors to read and scrutinise planning applications prior to meetings. One valuable action that could be carried out is to make sure that all yellow planning notices are appropriately displayed for the correct time. Cllr. Tilbey advised that this is something that Cornwall Council are tightening up on at present.</p>																
14.	<p>Training available: No training was taken up at this meeting. The Chairman noted that he would like the Vice-Chair to look at participating in some training for future reference.</p>																
15.	<p>Correspondence:</p> <ul style="list-style-type: none"> <li>* Cornwall Council: Town &amp; Parish Council Newsletter; Weekly planning lists; CAPS action notes; Streetworks (A39 Crimp &amp; Stursdon Cross 27/10/23 9:30 – 3:30); Polling district consultation; Air quality engagement events ONLINE 16/10/23 7-8:30PM; planning system downtime (14/10/2023) Oliver Jones re Chapel levels hedges. <b>A question was raised re salt bins- C.Cllr. Tilbey to ascertain whether this would be eligible for the Community Chest Fund.</b></li> <li>* Cornwall ALC: Online Budget Update for CC; smaller councils meeting; AGM pack; news round up.</li> <li>* NALC – Events; Newsletters; CEO Bulletin; job listings &amp; star council awards 2023.</li> <li>* Rural Service Network &amp; Funding digest.</li> <li>* Parishioner Emails various Woolley matters</li> <li>* Parishioner Emails re Health &amp; Wellbeing Project</li> <li>* Angel Trails – new pump track design proposal</li> <li>* Council Audits – notice of conclusion of audit</li> <li>* HMRC newsletters and updates.</li> <li>* Scott Manns' office – update of address on website request.</li> <li>* Information Commissioners Office</li> <li>* <a href="#">South West Coast Path Newsletter</a> – October.</li> <li>* Defibrillator various – sales literature/grant availability/plans going forward request.</li> <li>* Volunteer Cornwall – September</li> <li>* MCC Grant request query for Senior Citizens Lunch.</li> <li>* Expression of interest for 2024 work on behalf of the Parish Council x 2.</li> <li>* <a href="#">Climate &amp; Ecology Bill</a> Support request from Zero Hour.</li> <li>* <a href="#">Cornwall Community Land Trust Housing Seminar/Webinar</a> – 18.10.23 9:45 – 2:30.</li> </ul>																
16.	<p>Finances:</p> <ul style="list-style-type: none"> <li>• The accounting spreadsheet had been distributed to Councillors with the Agenda. All payments were agreed as per the schedule. The only two signatories present were the Chairman and the Clerk, it is not usual practice for the Clerk to sign cheques. This was a necessity on this occasion, to pay the suppliers. The invoices were checked and initialled by Cllr. Tilbey. Cllrs. Worden &amp; Myers checked and signed the bank statements. Invoices paid were as follows: Aquis – Broadband: £32.00; BDO LLP – External Audit Fee: £252.00; Mrs S Francis – MCC Public Toilets management: £328.61; TEEC Limited – website hosting: £151.19; Parish Magazine Printing – Hamlets for October: £59.16 &amp; Morwenstow Community Centre Committee – hire of room/storage: £76.00.</li> </ul> <p><a href="#">Bank reconciliation at 30<sup>th</sup> September 2023</a></p> <table> <tr> <td>Balance as at 31/08/2023</td> <td>- £ 8,493.44</td> </tr> <tr> <td>Plus income (precept/wayleave/interest/grant)</td> <td>- £14,905.39</td> </tr> <tr> <td><b>Less expenditure</b></td> <td><b>- £ 3,039.63</b></td> </tr> <tr> <td>Balance as at 30/09/2023</td> <td>- £20,359.20</td> </tr> <tr> <td>Bank statement as at 30/09/2023</td> <td>- £20,359.20</td> </tr> <tr> <td><b>Less outstanding payments</b></td> <td><b>- £ 3,032.59</b></td> </tr> <tr> <td>Business reserve balance as at 30/09/2023</td> <td>- £10,149.49</td> </tr> <tr> <td><b>Total funds held as at 31/08/2023</b></td> <td><b>- £27,476.10</b></td> </tr> </table>	Balance as at 31/08/2023	- £ 8,493.44	Plus income (precept/wayleave/interest/grant)	- £14,905.39	<b>Less expenditure</b>	<b>- £ 3,039.63</b>	Balance as at 30/09/2023	- £20,359.20	Bank statement as at 30/09/2023	- £20,359.20	<b>Less outstanding payments</b>	<b>- £ 3,032.59</b>	Business reserve balance as at 30/09/2023	- £10,149.49	<b>Total funds held as at 31/08/2023</b>	<b>- £27,476.10</b>
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	<ul style="list-style-type: none"> <li>External Audit Report – <b>All returned without any issues or comments.</b></li> <li>New auditor for 2024 – prices were discussed briefly. The range of cost obtained is too broad from £40 - £200. The Clerk is to further investigate this. Preference was shown for a ‘past Clerk’ as previously appointed. <b>Decision to be taken for appointment at the November meeting.</b></li> </ul>
17.	<p>Planning: <i>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</i></p> <p><b>P1</b> <a href="#">PA23/08119</a>   Application for Non-Material Amendment to PA21/03597 for a Proposed replacement dwelling and associated landscaping and external renovation works to curtilage structure (Former Laundry), namely 1) Extended roof terrace and associated privacy screen to east wing omitted; 2) Eastern wing reduced in length by approximately 600mm in conjunction with reviewed internal floor layout including revised curvature of north-eastern corner to match south-western corner of western wing; 3. Northern single storey carport wing adjusted and layout reconfigured (including omission of extent of habitable accommodation); 4. Minor adjustments to fenestration of north elevation of eastern wing in conjunction with 1. / 2. / 3. above.   White Oak Farm Morwenstow Bude Cornwall EX23 9JL</p> <p><b>MPC Comments: Morwenstow Parish Council see no objection to the non-material amendments.</b></p> <p>No other applications were discussed.</p> <p><b>An additional planning application was received on the day of the meeting. This will be discussed at the next meeting. An extension has been granted by the planning officer.</b></p> <p>PA23/08433   Proposed replacement dwelling   Highlands Shop Morwenstow Bude Cornwall EX23 9PE.</p> <p>For information only:</p> <ul style="list-style-type: none"> <li><b>Awaiting decision:</b></li> </ul> <p><a href="#">PA23/05690</a> – Certificate of lawfulness for the existing use to confirm the lawful use of land as residential curtilage from 1984 – 2009. Land between Foxhaven and Meadow View Eastcott Bude Cornwall.</p> <p><a href="#">PA23/05202</a>   The erection of an agricultural storage shed   Land At Shop Bude EX23 9SQ</p> <p><a href="#">PA23/07039</a>   Proposed extensions   Ciseley Woodford Bude Cornwall EX23 9JD</p> <ul style="list-style-type: none"> <li><b>Cornwall Council Decision Approved/Withdrawn/Refused:</b> None.</li> <li><b>Pre-Application Advice given:</b> None.</li> </ul>
18.	Date of next monthly meeting – Wednesday 15 <sup>th</sup> November 2023.

With there being no further business – the Chairman closed the meeting at 8:53pm.